

# Agenda

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## Communities and Partnership Scrutiny Committee

Date: **Monday 2 April 2012**

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Time: **6.00 pm**

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Place: **Oxford Town Hall, St Aldate's, Oxford**

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For any further information please contact:

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# Communities and Partnership Scrutiny Committee

## Membership

<b>Chair</b>	<b>Councillor Jim Campbell</b>	St. Margaret's;
<b>Vice-Chair</b>	<b>Councillor Dee Sinclair</b>	Quarry and Risinghurst;
	<b>Councillor Mohammed Altaf-Khan</b>	Headington Hill and Northway;
	<b>Councillor Laurence Baxter</b>	Quarry and Risinghurst;
	<b>Councillor Mary Clarkson</b>	Marston;
	<b>Councillor Beverley Hazell</b>	Marston;
	<b>Councillor Graham Jones</b>	St. Clement's;
	<b>Councillor Shah Khan</b>	Cowley;
	<b>Councillor Ben Lloyd-Shogbesan</b>	Lye Valley;
	<b>Councillor Gill Sanders</b>	Littlemore;
	<b>Councillor Ruth Wilkinson</b>	Headington;
	<b>Councillor Nuala Young</b>	St. Clement's;

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## AGENDA

### Pages

#### 1 APOLOGIES FOR ABSENCE

#### 2 DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have on items contained in this agenda.

#### 3 WORK PROGRAMME AND REPORT BACK ON COMMITTEE'S RECOMMENDATIONS

1 - 12

Contact Officer: Pat Jones (Principal Scrutiny Officer), Tel 01865 252191, [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

<b>Background Information</b>
Scrutiny Committees work each year within a programme agreed by Councillors. This item will appear on all future agendas to allow members to see progress on the work programme items, and plan agenda for future meetings.
Attached is the current work programme that was agreed by Councillors at an informal meeting in July.
<b>Why is it on the agenda?</b>
This item is presented here to allow the Committee to agree lines of enquiry for future meetings; take an overview of progress, and gauge support for, and Councillor interest in, the items agreed.
<b>Who has been invited to comment?</b>
The Principal Scrutiny Officer will present the report and answer questions.
<b>What will happen after the meeting?</b>
The Chair and Vice-Chair will continue to monitor the Committee's work programme and report to future meetings.

#### 4 SELECT COMMITTEE UPDATE - YOUNG PEOPLE

13 - 16

Contact Officers: Lois Stock (Democratic and Electoral Services Officer) Tel 01865 252275, [lstock@oxford.gov.uk](mailto:lstock@oxford.gov.uk); Pat Jones (Principal Scrutiny Officer), Tel 01865 252191, [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

<b>Background Information</b>
<p>The Select Committee looking at issues around helping young people into work, education or training had its first meeting last month.</p> <p>A short briefing note identifying the main issues and any gaps in evidence is attached.</p>
<b>Why is it on the agenda?</b>
<p>To allow the Committee to:</p> <ul style="list-style-type: none"> <li>• Consider the main points raised;</li> <li>• Decide how it wishes to take the issue forward and in particular how it wishes to engage with young people and other organisations.</li> </ul>
<b>Who has been invited to comment?</b>
<p>Pat Jones (Principal Scrutiny Officer) will introduce this item.</p>
<b>What will happen after the meeting?</b>
<p>The work of the Select committee will continue in line with the wishes expressed by the Committee.</p>

## 5 HOUSING STOCK DE-DESIGNATION - 1ST YEAR REVIEW

Contact Officer: Pat Jones (Principal Scrutiny Officer), Tel 01865 252191, [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

<b>Background Information</b>
<p>The Committee agreed with the City Executive Board a 5 year plan to de-designate some of the council housing stock held for the over 50s.</p> <p>Part of this agreement was for the Panel guiding this work to conduct a review of progress at the end of the first year.</p>
<b>Why is it on the agenda?</b>
<p>The extract below show the details agreed for the review</p> <p><i>Extract from City Executive report from the Scrutiny Committee</i></p>

### **“Yearly Review**

- a) It is important to outline now clearly the 5 year plan for properties considered for de-designation. It allows all to know the outline plan and use this knowledge when considering and making allocations. This plan however will be subject to a yearly review. Below is the minimum proposal for review and includes the general scope alongside some of the detail considerations that would be expected as a minimum

**General Scope** – A review of the whole scheme each year to consider if properties should be rescheduled earlier or later. In considering this to be clear that the expectation is that individual difficulties in properties should be tackled quickly and positively and not used as a lever to undermine the whole scheme.

**Issues for detail consideration (minimum requirement) –**

The following information and tests will be considered and made objectively by a review:

- The current age profile of tenants within blocks
- The allocations made within the previous year. The profile of new tenants, the sustainability of these tenancies and any negative affects that can be associated directly with the allocation
- Actions taken to solve problems and the effectiveness of these
- The positive results of the scheme and any particular reasons or actions that can be associated with these that can be applied elsewhere
- The views of Tenants Representatives "

#### **Who has been invited to comment?**

Pat Jones (Principal Scrutiny Officer) will give an oral update to the Committee on progress to date.

#### **What will happen after the meeting?**

The member review group will consider the findings.

## **6 AREA FORUM DEVELOPMENT**

Contact Officer: Pat Jones (Principal Scrutiny Officer), Tel 01865 252191, [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

**At 6.45 or immediately following this meeting there will be a meeting of the Area Forum Panel.** This meeting is set to:

- Consider the views of the Area Forum Panel.
- Agree the public recommendations that will be made to the City Executive Board and Council on this issue.

**The papers for this meeting have been circulated separately.**

## **7 MINUTES**

17 - 24

Minutes of the meeting held on 12<sup>th</sup> March 2012 are attached.

## **8 DATES AND TIMES OF FUTURE MEETINGS**

The following dates have been programmed for meetings:-

18<sup>th</sup> June 2012  
15<sup>th</sup> October 2012  
3<sup>rd</sup> December 2012  
4<sup>th</sup> February 2013  
15<sup>th</sup> April 2013

All meetings have been programmed to start at 6pm

## **DECLARING INTERESTS**

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### **What do I need to do if I have a personal interest?**

You must declare it when you get to the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### **What is a prejudicial interest?**

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

